



San Mateo County History Museum

2200 Broadway ▪ Redwood City, CA 94063 ▪ (650) 299-0104 ▪ www.historysmc.org

Dear Teacher:

Your class is scheduled for an education program at the **San Mateo County History Museum** on _____.

This is a: *morning program* *afternoon program* .

The program consists of an exploration and tour of the *Land of Opportunity: The Immigrant Experience* in San Mateo County exhibit and several hands-on activities based on one of these themes: Toys and Games, Paper Arts, Music and Dance. Activities may include making crafts, trying some games or learning a dance. Enclosed are chaperone letters and a teacher program guide with more information and suggested activities to help your students prepare for their visit with to the Museum. Unless otherwise arranged, the program schedule is:

Morning Program

10:00 a.m. Arrival
 10:00 Chaperone Instruction
 10:05 Program Begins
 Approx. 11:00..... Classroom Activities Begin
 Approx. 12:00..... Program Ends/Lunch
Unless individually arranged with the Museum in advance, programs will not start until 10:00 a.m.

Afternoon Program

12:30 p.m. Arrival
 12:30 Chaperone Instruction
 12:35 Program Begins
 Approx. 1:30..... Classroom Activities Begin
 Approx. 2:30..... Program Ends/Lunch
Unless individually arranged with the Museum in advance, afternoon programs will start at 12:30 p.m.

The following will help make the trip a success:

1. Upon arrival, please wait on Courthouse Square until the whole class has arrived and the docent is ready to begin.
2. **ONE CHAPERONE PER EVERY FIVE (5) CHILDREN IS REQUESTED. A MINIMUM OF THREE (3) PARENTS IN ADDITION TO THE TEACHER IS REQUIRED** to assist with the program. We will instruct the parents in the activities they will be helping with before the beginning of the program. Everything is easy and fun.
3. Students must have **NAME TAGS**.
4. Please assign students a tour partner.
5. The *People from Many Places* program highlights the *Land of Opportunity* exhibit. If you wish to explore the rest of the museum, please allow extra time after your program.
6. Lunches may be eaten in a special classroom or outside the museum on Courthouse Square. Please inform the docent if you plan on eating at the History Museum after the program.
7. The History Museum has a gift shop. Classes often “shop” in small groups of 4-5 during lunch or after the program. Please inform the docent if you students would like to visit the gift shop.
8. **BRING YOUR CAMERA!**

To hold your reservation, program fees must be received 30 days in advance of your program tour date. Consult your invoice for program fee. Make checks payable to the **San Mateo County Historical Association**. Indicate on the check the name of the school and the date of the program. Please **mail to the San Mateo County History Museum** at the above address. If you have any questions, please call the San Mateo County History Museum at (650) 299-0104.

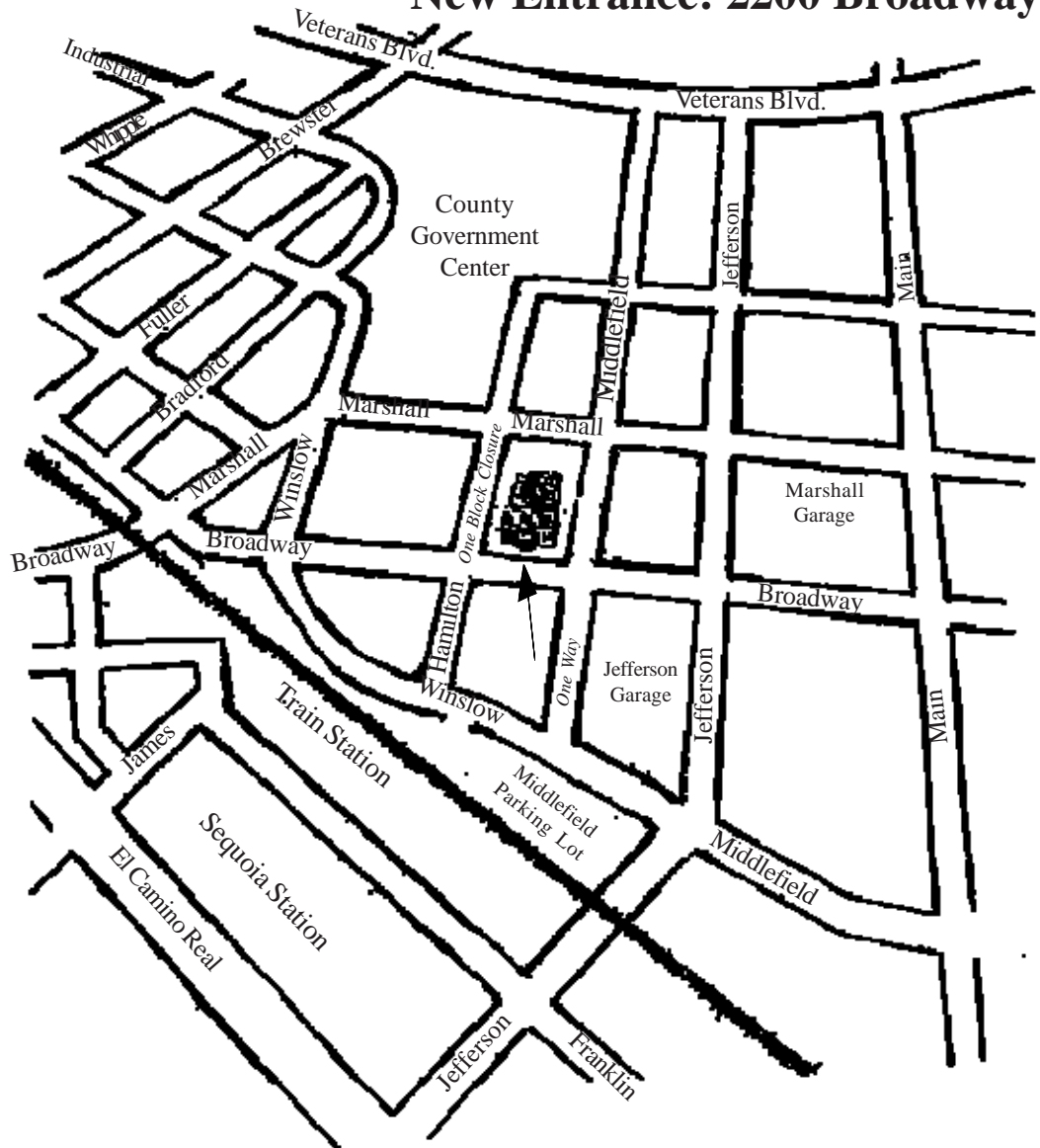
As of October 15, 2006:
2200 Broadway
Redwood City, CA 94063
(650) 299-0104

To the San Mateo County History Museum New Entrance: 2200 Broadway

Parking

Suggestions:

1. There will be four reserved spots on the Marshall Street side of the building. Look for the red parking meter hoods. Please note that there are only 4 hoods - if multiple tours are scheduled, the reserved spots might be occupied when you arrive. The hoods will only be put out if the class is coming by car.
2. There is metered parking on the streets surrounding the museum. Look for the payment machines that accept coins, cash and credit cards.
3. The first 1.5 hours are free at the Marshall Garage, Jefferson Garage and the Middlefield Parking Lot.



Coming from San Jose:

Route 1:

- Take **101 North**, exit Whipple Avenue.
- Turn left on to **Whipple Avenue**.
- Turn left on to **Veterans Boulevard**.
- Turn right on to **Middlefield Road**.
- Turn right on to **Broadway**.

Route 2:

- Take **El Camino Real North**.
- Turn right on to **Jefferson Avenue**.
- Turn left on to **Broadway**.

Route 3:

- Take **280 North**, exit Farm Hill Boulevard.
- Go forward on to **Jefferson Avenue**.
- Turn left on to **Broadway**.

Coming from San Francisco:

Route 1:

- Take **101 South**, exit Whipple Avenue.
- Go forward on to **Veterans Boulevard**.
- Turn right on to **Middlefield Road**.
- Turn right on to **Broadway**.

Route 2:

- Take **El Camino Real South**.
- Turn left on to **Jefferson Avenue**.
- Turn left on to **Broadway**.

Route 3:

- Take **280 South**, exit Farm Hill Boulevard.
- Turn left on to **Farm Hill Boulevard**.
- Go forward on to **Jefferson Avenue**.
- Turn left on to **Broadway**.